

Which reference management tool is right for you?

Some things to consider:

- What programs are your fellow students, supervisor or colleagues using?
- Are you working from different computers or locations?
- Are you collaborating or working on group projects or need to share your citations?
- Are you working without an internet connection?

	RefWorks	EndNote	Mendeley	Zotero
Who can use?	Staff, students and alumni.	Staff and postgraduate students.	Staff and students.	Staff and students.
Access	Web based. Access from anywhere with internet. Link to RefWorks .	Desktop. Can sync with EndNote Web. University specific filters, Connection files and styles can be downloaded from the EndNote Download page.	Desktop. Can sync with Mendeley web account.	Web based and Desktop versions. Can sync with Zotero web account.
Cost	Free to staff and students.	Home use – \$7 (Staff and Postgraduates only)	Free	Free
Work at Home	Download Word plugin (Write-N-Cite).	Download (Staff and Postgraduates only)	Download Once desktop version installed, download Word plugin Cite-o-Matic.	Download

	RefWorks	EndNote	Mendeley	Zotero
Installation on University staff PCs	Email staffservice@auckland.ac.nz			
Availability on Library and IC Computers	Yes.	No.	Yes. Plugin for Word must be installed each time you log on to a student PC at the University.	Yes. Does not work with Internet Explorer.
Group work or collaboration	Yes. Share a collection or part of a collection. Can set access levels - view/annotate/modify.	Create a shared Library and share with up to 100 people.	Yes. Unlimited private groups with up to 25 members in each.	Yes. Groups feature allows you to share references with other Zotero users online.
PDF handling	Can store, view and annotate PDFs.	Can store, view and annotate PDFs.	Can store, view and annotate PDFs.	To extract and manage PDF annotations in Zotero, you need the free add-on Zotfile .
Guides and training	University of Auckland RefWorks pages. Self guided tutorial Guides Library transition workshops offered during 2017 Videos Webinars	User guide FAQs Videos Webinars	Guides FAQs Videos Webinars	Guides FAQs Videos
Help	Email RefWorks refworks.support@proquest.com	Complete an EndNote Help form	Email Mendeley support	Support provided through the Zotero forums
	University PCs Staff can email staffservice@auckland.ac.nz for assistance with technical problems, e.g., installation.			

For a comparison of other reference management tools see: https://en.wikipedia.org/wiki/Comparison_of_reference_management_software