

## Wireless network instructions

# Printing using the wireless network– Windows OS 32Bit

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**Note:** This guide is for use with computers using a 32-bit version of Windows. The screenshots are a guide only and may vary for different editions of Windows.

## Connecting to UoA-WiFi

Before printing on the UoA wireless network, you must first be connected to UoA-WiFi.

An instruction guide on how to connect can be downloaded from: <http://www.auckland.ac.nz/wireless>

## Downloading the wireless printing setup file

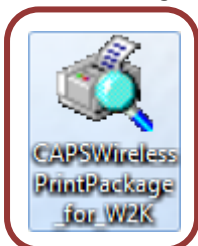
The wireless printing setup file for Windows can be downloaded from:

[ftp://ftp.auckland.ac.nz/pub/CAPS/Win/print\\_drivers/CapsWirelessPrintPackage\\_for\\_W2K\\_20150331.exe](ftp://ftp.auckland.ac.nz/pub/CAPS/Win/print_drivers/CapsWirelessPrintPackage_for_W2K_20150331.exe)

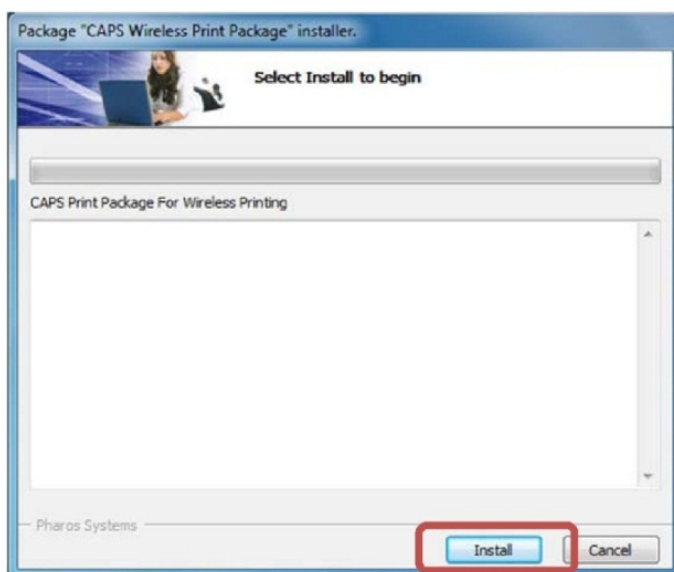
When prompted, save this setup file on your computer.

## Installing the wireless printing setup file

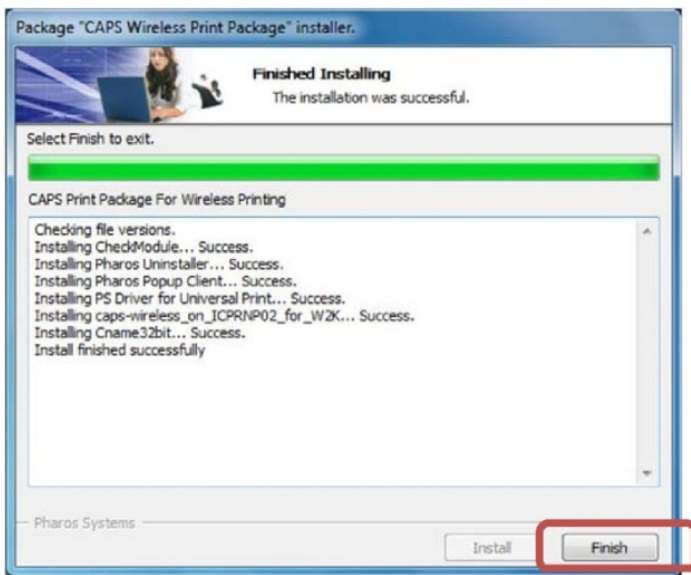
After saving the setup file, double-click on the **CAPSWirelessPrintPackage**:



A window will open. Click **Install**:



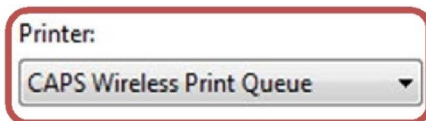
When installation is completed, click **Finish**:



## Wireless printing on UoA-WiFi

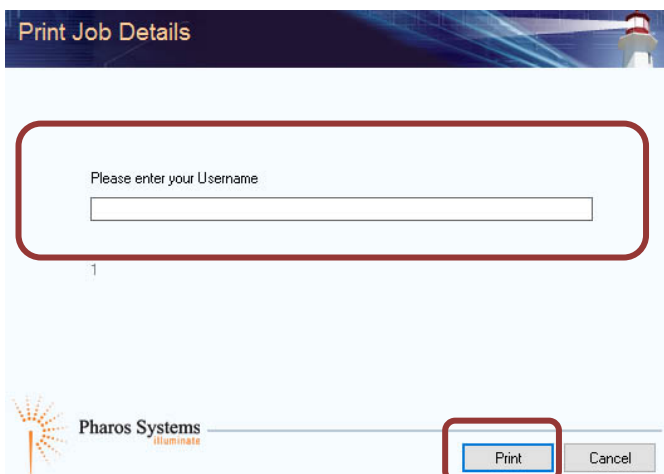
Check that you're logged on to UoA-WiFi and that you can browse the internet.

When you print your document, select the printer **CAPS Wireless Print Queue**:



Select the settings you require then, click **Print**:

The "Print Job Details" window will open and prompt you to enter your username. Enter your University "username" then, click **Print**:



Your print job will be sent to the print queue and you will be able to print on the UoA-WiFi wireless network.

## Troubleshooting

### **I want to uninstall the wireless printer but I don't know how!**

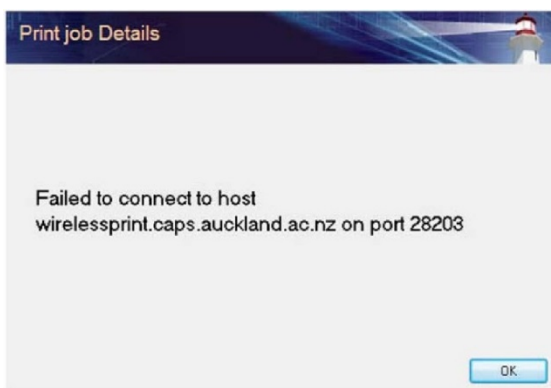
Navigate through: Start>Pharos>and click on **Uninstall Pharos**:



Follow the on-screen instructions and the printer will automatically uninstall.

### **I'm getting an error window instead of the window asking me for my username!**

If you click on "Print" and get the following message, you're not connected to the UoA-WiFi network:



Check your wireless connection and wireless signal strength and reconnect if necessary.

### **My PDF is printing out really slowly!**

UoA-WiFi wireless printing is currently restricted to using PostScript drivers. This may sometimes result in certain files, such as some PDFs, to print much slower than if they were printed from a desktop computer.

If you don't have time to wait for slow wireless printing, transfer to a desktop computer and resend your PDF to the printer.